

The Arc
High Street
Clowne
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To: Chair & Members of the Council

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Tuesday, 16 June 2025

Dear Councillor

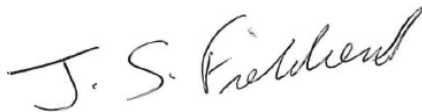
ANNUAL COUNCIL – WEDNESDAY, 21ST MAY, 2025 AT 10:00 HOURS

At Annual Council on 21st May 2025 delegated authority was given to the Monitoring Officer in consultation with group leaders to agree the political balance and membership of committees. This pack includes those delegated decisions

DD0239 – political balance and memberships to committees published 30th May 2025

DD0243 - change requested by the Independent Group replacing Councillor Anne Clarke on the Standards Committee by Councillor Justin Gilbody published 4th June 2025.

Yours faithfully



Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

COUNCIL

Wednesday, 21st May, 2025 at 10:00 in the Council Chamber, The Arc, Clowne

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
8.	Establishment of Committees and Proportionality 2025/26 To establish the Council's Committees and Advisory Groups for the 2025/26 Municipal Year.	4 - 8
9.	Appointments to Committees To consider appointments to established committees and advisory groups for the 2025/26 Municipal Year.	9 - 13



**BOLSOVER DISTRICT COUNCIL
DELEGATED DECISION NOTICE**

**RECORD OF DECISION TAKEN BY THE DIRECTOR OF
GOVERNANCE AND LEGAL SERVICES & MONITORING OFFICER**

30th May 2025

***Political balance of committees and advisory groups and
membership of those committees and advisory groups***

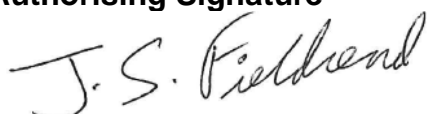
NAME OF OFFICER COMPLETING THIS FORM	
Jim Fieldsend	
POSITION	
Director for Governance and Legal Services & Monitoring Officer	
DATE	
30 TH MAY 2025	
Authority for Decision (from the Constitution)	<p>Council 21st May 2025</p> <p>Delegated authority be given to the Monitoring Officer in consultation with Group Leaders to review and agree the political balance of the Council and allocation of seats on committees in accordance with the political balance rules.</p> <p>Delegated authority be given to the Monitoring Officer in consultation with Group Leaders to finalise the appointments to committees and advisory groups as soon as practicable.</p>
Decision	<p>That the political balance of the Council should be as set out on the attached spreadsheet (Appendix 1).</p> <p>That the membership of the committees and advisory groups should be as set out on attached Appendix 2.</p>
Reason(s) for decision:	The allocation of the seats meets political balance requirements for committees and advisory groups set out in Section 15 of the Local Government and Housing Act 1989 and associated regulation.

	It was necessary to delegate this decision to the Monitoring Officer as Annual Council was unable to do so due to changes to the political make-up of the Council just before the Annual Council meeting.
Alternative options and reason(s) for rejection:	There are no alternative options. All group leaders are happy with the decisions.
Conflicts of interest and any dispensation:	None

PLEASE COMPLETE THE FOLLOWING DECISION INFORMATION:

Is this a Key Decision?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is this decision 'exempt' from publication?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, please state relevant exemption paragraph:	
Do General Exception or Special Urgency Rules apply to this decision? (<i>please specify on this form which applies (please check with Governance or the Monitoring Officer)</i>)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> General Exception <input type="checkbox"/> Special Urgency <input type="checkbox"/>
I confirm that consultation has taken place with the Head of Paid Service, the Section 151 Officer, and the Monitoring Officer	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
I confirm that the Leader, Deputy Leader or the relevant Portfolio Holder have been consulted	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Authorising Signature



Unique Reference Number:

DD0239/JF/300425

Date decision may be implemented: Immediately

(this is following the call-in deadline date, if call-in is applicable - only Key Decisions may be called in)

Deadline date for calling-in this Key Decision is: N/A

Number of Members required to call-in an item is: Three Scrutiny Members

Method by which items may be called-in:

By completion of a form available from the Governance Team.

Recording of called-in items:

The Governance and Civic Manager shall be responsible for keeping and maintaining a log of called in items. In practice this log will be kept by the Governance Officers who are themselves authorised to accept notifications from Members.

A log shall be maintained in chronological order according to when requests are received. This log will be open for inspection by any Member of the Council, upon request.

Appendix 1 - Political balance calculations - 30 May 2025 - DD0239

	Seats on Council	Proportion	Committee places	Provisional allocations	Revised Scrutiny allocations		% calculation for scrutiny	Potential number of seats	
Total seats	37	100%	85	85					
Labour Group	23	62.16%	52.838	52	17	29	62.16%	18.0264	18 Labour
Independent Group	10	27.03%	22.973	25	9	29	27.03%	7.8387	8 Independent Group
Conservative	2	5.41%	4.595	5	2				
Reform	1	2.70%	2.297	1	0				
Independent (RW)	1	2.70%	2.297	2	1				
			85	85	29				

Ordinary Committees	Total seats on Committee	Labour Group		Independent Group		Conservative		Reform		Independent (RW)		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Employee Appeals Committee	3	1.86	2	0.81	1	0.16	0	0.08	0	0.08	0	3
General Licensing Committee	10	6.22	6	2.70	3	0.54	1	0.27	0	0.27	0	10
Licensing and Gambling Acts Committee	10	6.22	6	2.70	3	0.54	1	0.27	0	0.27	0	10
Planning Committee	10	6.22	6	2.70	4	0.54	0	0.27		0.27	0	10
Safety Committee	5	3.11	3	1.35	2	0.27	0	0.14	0	0.14	0	5
Standards Committee	6	3.73	4	1.62	1	0.32	1	0.16	0	0.16	0	6
Audit Committee	6	3.73	4	1.62	1	0.32	0	0.16	1	0.16		6
Union/Employee Consultation Committee	6	3.73	4	1.62	1	0.32	0	0.16	0	0.16	1	6
Total Seats on Ordinary Committees	56	34.81	35	15.14	16	3.03	3		1		1	56

Scrutiny Committees	Total seats on Committee	Labour Group		Independent Group		Conservative		Reform		Independent (RW)		Total seats allocated	Balance
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats		
Customer Services Scrutiny Committee	7	4.35	4	1.89	2	0.38	1	0.19	0	0.19	0	7	Four - Two - One
Local Growth Scrutiny Committee	7	4.35	4	1.89	2	0.38	1	0.19	0	0.19	0	7	Four - Two - One
Finance and Corporate Overview Scrutiny Committee	8	4.97	5	2.16	3	0.43	0	0.22	0	0.22		8	Five - three
Climate Change and Communities Scrutiny Committee	7	4.35	4	1.89	2	0.38	0	0.19		0.19	1	7	Four - Two - One
Total Scrutiny seats	29		17		9		2		0		1	29	

Tables below not included in the overall allocation of available committee seats 85

Advisory/Working Groups**	Total seats on Group	Labour Group		Independent Group		Conservative		Reform		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
MDWG	7	4.35	4	1.89	2	0.38	1	0.19	0	7
Local Plan Implementation Action Group	10	6.22	6	2.70	4	0.54	0	0.27	0	10
Pleasley Park and Vale Conservation Area Working Group	5	3.11	3	1.35	2	0.27	0	0.14	0	5
Housing Liasion Board	5	3.11	3	1.35	2	0.27	0	0.14	0	5
Total seats	27	16.78	16	7.30	10	1.46	1	0.73	0	27

**Note - allocated proportionally but not included in proportionality calculations

Joint Committees*	Total seats on Committee	Labour Group		Independent Group		Conservative		Reform		Planning Committee		Total seats allocated
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats	
Joint ICT	3	1.86	3	0.81		0.16	0	0.08	0			3
Joint Scrutiny Panel	3	1.86	2	0.81		0.16	1	0.08	0			3

* Note – For political balance to apply, there must be at least three seats to be filled on joint committees (excl executive committees)

Joint Employment and Appeals Committee Membership set within Constitution	Total seats on Committee	Majority		Minority	
		Proportion of seats	Allocated Seats	Proportion of seats	Allocated Seats
	4	2.49	3	1.08	1

APPOINTMENT TO ESTABLISHED COMMITTEES AND ADVISORY GROUPS 2025/26 (DD0243 – 6/6/25)
COMMITTEES

Committee	Labour Group (23)	Independent Group (10)	Conservative Group (2)	Reform (1)	Independent Councillor (1)
Finance & Corporate Overview Scrutiny Committee (8)	(5) Councillors: 1. David Bennett (Chair) 2. Rowan Clarke 3. Duncan McGregor (V-C) 4. Lisa Powell 5. Sally Renshaw	(3) Councillors: 1. Janet Tait 2. Steve Fritchley 3. Chris Kane	(0)	(0)	(0)
Local Growth Scrutiny Committee (7)	(4) Councillors: 1. Duncan Haywood 2. Tom Kirkham (V-C) 3. Jeanne Raspin 4. Sally Renshaw (Chair)	(2) Councillors: 1. Justin Gilbody 2. Jen Wilson	(1) Councillor Will Fletcher	(0)	(0)
Customer Services Scrutiny Committee (7)	(4) Councillors: 1. Amanda Davis (V-C) 2. Lucy King 3. Jeanne Raspin 4. Vicky Waplington (Chair)	(2) Councillors: 1. Rita Turner 2. Emma Stevenson	(1) Councillor Louise Fox	(0)	(0)
Climate Change and Communities Scrutiny Committee (7)	(4) Councillors: 1. Mark Hinman 2. Catherine Jeffery 3. Ashley Taylor (Chair) 4. Catherine Tite	(2) Councillors: 1. Anne Clarke (V-C) 2. Sandra Peake	(0)	(0)	(1) Councillor Ross Walker

Committee	Labour Group (23)	Independent Group (10)	Conservative Group (2)	Reform (1)	Independent Councillor (1)
Employee Appeals Committee (3) Deputies (3)	(2) Councillors: 1. Jane Yates 2. Donna Hales Deputies: (2) Deputy 1 David Bennett Deputy 2 John Ritchie	(1) Councillors: Sandra Peake Deputy: Deborah Watson	(0)	(0)	(0)
General Licensing Committee (10)	(6) Councillors: 1. David Bennett 2. Amanda Davis (V-C) 3. Mary Dooley 4. Duncan McGregor (Chair) 5. Lisa Powell 6. Jeanne Raspin	(3) Councillors: 1. Emma Stevenson 2. Anne Clarke 3. Rita Turner	(1) Councillor Will Fletcher	(0)	(0)
Licensing and Gambling Acts Committee (10)	(6) Councillors: 1. David Bennett 2. Amanda Davis (V-C) 3. Mary Dooley 4. Duncan McGregor (Chair) 5. Lisa Powell 6. Jeanne Raspin	(3) Councillors: 1. Emma Stevenson 2. Anne Clarke 3. Rita Turner	(1) Councillor Will Fletcher	(0)	(0)

Committee	Labour Group (23)	Independent Group (10)	Conservative Group (2)	Reform (1)	Independent Councillor (1)
Planning Committee (10)	(6) Councillors: 1. Rob Hiney-Saunders 2. Tom Munro 3. Sally Renshaw 4. John Ritchie (Chair) 5. Catherine Tite (V-C) 6. Phil Smith	(4) Councillors: 1. Chris Kane 2. Steve Fritchley 3. Janet Tait 4. Deborah Watson	(0)	(0)	(0)
Safety Committee (5)	(3) Councillors: 1. Rowan Clarke 2. Tom Munro 3. Jane Yates	(2) Councillors: 1. Justin Gilbody 2. Sandra Peak	(0)	(0)	(0)
Audit Committee (6) Plus 2 co-opted Members	(4) Councillors: 1. Tom Kirkham 2. Catherine Jeffery 3. Catherine Tite (Chair) 4. Rob Hiney-Saunders	(1) Councillor Steve Fritchley	(0)	(1) Councillor Carol Wood	(0)
Standards (6) Plus 1 co-opted Member	(4) Councillors: 1. Duncan Haywood 2. Clive Moesby 3. Vicky Waplington (V-C) 4. Donna Hales	(1) Councillor Justin Gilbody	(1) Councillor Louise Fox	(0)	(0)

Committee	Labour Group (23)	Independent Group (10)	Conservative Group (2)	Reform (1)	Independent Councillor (1)
Union / Employee Consultation Committee (6)	(4) Councillors: 1. Rowan Clarke 2. Mary Dooley 3. Tom Munro 4. Sally Renshaw	(1) Councillor Steve Fritchley	(0)	(0)	(1) Councillor Ross Walker

JOINT COMMITTEES

Committee	Labour Group (23)	Independent Group (11)	Conservative Group (2)	Reform (1)	Independent Councillor (1)
ICT Shared Services Committee (3 from BDC plus CBC and NEDDC)	(3) Councillors: 1. David Bennett 2. Donna Hales 3. Jane Yates	(0)	(0)	(0)	(0)
Shared Services Scrutiny Committee (also known as Joint Scrutiny Panel) (3)	(2) Councillors	(0)	(1)	(0)	(0)

ADVISORY GROUPS

Committee	Labour Group (23)	Independent Group (11)	Conservative Group (2)	Reform (1)	Independent Councillor (1)
Pleasley Park and Vale Conservation Area Joint Advisory Group (5)	(3) Councillors: 1. Tom Kirkham 2. John Ritchie 3. Catherine Tite	(2) Councillors: 1. Janet Tait 2. Steve Fritchley	(0)	(0)	(0)
Local Plan Implementation Advisory Group (10) <i>*same as Planning Committee</i>	(6) Councillors: 1. Rob Hiney-Saunders 2. Tom Munro 3. Sally Renshaw 4. John Ritchie (Chair) 5. Catherine Tite (V-C) 6. Phil Smith	(4) Councillors: 1. Chris Kane 2. Steve Fritchley 3. Janet Tait 4. Deborah Watson	(0)	(0)	(0)
Member Development Working Group (7)	(4) Councillors: 1. David Bennett 2. Mary Dooley (V-C) 3. Catherine Jeffery (Chair) 4. Jeanne Raspin	(2) Councillor: 1. Deborah Watson 2. Sandra Peake	(1) Councillor Louise Fox	(0)	(0)
Housing Liaison Board (5)	(3) Councillors: 1. Phil Smith 2. Ashley Taylor 3. Vicky Waplington	(2) Councillor: 1. Rita Turner 2. Janet Tait	(0)	(0)	(0)